



Volunteer of the Year

Why we do this? The KFA run an annual award, in recognition of all the hard work and dedication it receives from all the volunteers working on behalf of the organisation. We understand that many people devote so much time and energy to their role and are not seeking recognition. KFA on the other hand would not survive if it were not for this contribution and so would like to show it's appreciation.

The qualifying categories are as follows:

- a) members
- b) registered teachers
- c) committee members at area/regional level

The adjudication panel will be looking for different attributes in each of the three categories in sections 4 and 5 of the nomination. Please use the notes below as a guide to what will be considered and give clear examples to support your nomination. Please do not exceed 100 words in each section.

Section 4: Why do you feel this person deserves recognition within the KFA?

Member	Helpful, participates in class activities, assists the teacher, area or region e.g. helps others to attend classes or events, encourages others to become members or join classes – please give examples
Teacher	Encourages class members to train as teachers, promotes KFA to external groups, Fund raises, organises events/outings – please give examples of what the teacher does in addition to taking her class
Committee	Has held various offices, pro-active in the area/region, assists others, organises events – please give details of positions held and for how long, how they are pro-active or assist others and any outstanding achievements

Section 5: Personal Qualities

Member	Cheerful, good personality, supportive – please give examples
Teacher	Enthusiasm, empathy, understanding, respect, loyalty – please give examples
Committee	Supportive, team player, motivator/innovator, hard working – please give examples

Please ask the nominee's permission to enter his/her name. Nominations will only be accepted on the form overleaf (which may be photocopied if necessary). The closing date for nominations is **30 July 2010**.

Certificates and trophies will be awarded to the winners of each category and an overall winner will be chosen from the entries by an adjudication panel, appointed by the KFA, whose decision will be final. The presentation will be made at the National AGM in October. Full details of the category winners will be published in *MEDIA*.

Nominations received after the closing date will not be eligible for consideration. Please send nominations to:

Volunteer of the Year Award, The Keep Fit Association,
1 Grove House, Foundry Lane, Horsham, West Sussex, RH13 5PL

Volunteer of the Year

Nomination Form

Please copy this form and use a separate copy for each category nomination.

1 Name of Nominee:

Address:.....

Area/Region KFA Number.....

2 Nominated by:

Seconded by:.....

3 Category nominated: *Chose only one category - a separate form must be completed for each category	Member	<input type="checkbox"/>	Number of years as a KFA Member	
	Registered Teacher	<input type="checkbox"/>	Number of years as a KFA Teacher	
	Committee Member	<input type="checkbox"/>	Number of years on a local committee	
			Number of years on a regional committee	

4 Why do you feel this person deserves recognition within the KFA? Give clear examples of what the nominee has done. Do not exceed 100 words.

5 Personal qualities etc. Give clear examples of the behavioural qualities they have or display. Do not exceed 100 words.

